



Dear Parents and Carers

Monday 5th February 2018

Parent Consultation Evenings: Tuesday 13th February and Wednesday 14th February

This term, our Consultation Evenings, where you are given the opportunity to see your child's work and see how they have progressed will be held on the evenings of Tuesday 13th February and Wednesday 14th February 2018 (3.45 – 6.00pm).

Teachers will allocate an individual appointment time to ensure you have enough time to discuss your child.

I would be grateful if you could please indicate your preferred appointment time from the list below. Appointments will be allocated on a 'first come, first served' basis and therefore, if all appointments in your first choice time-slot have been taken, the closest available time will be allocated to you. It would also be very helpful if you wrote the names of any brothers or sisters in a different class, so that teachers can ensure other appointments do not clash.

In order for the teacher to ensure that every child in their class has an appointment, please return this form by **Wednesday 7th February 2018**. Staff will endeavor to get appointment times out to you by Friday 9th February 2018.

Thanking you in anticipation of your co-operation.

Yours sincerely,

Mrs S Cockshott

Parent Consultation Evenings: Tuesday 13th February and Wednesday 14th February 3.45 – 6.00p.m.

Child's Name: _____ Class: _____

Tuesday 13th Feb	(Please tick in this column)	Wednesday 14th Feb	(Please tick in this column)
3.45 – 4.15		3.45 – 4.15	
4.15 – 4.45		4.15 – 4.45	
4.45 – 5.15		4.45 – 5.15	
5.15 – 5.45		5.15 – 5.45	
5.45 – 6.00		5.45 – 6.00	

Please list below any other children who attend St John's:

Name: _____ Class: _____

Name: _____ Class: _____