



Friday 7th September 2018

Dear Parents and Carers,

I'm writing to inform you of the after-school clubs that will be running in the Autumn term 2018. As always, we offer a wide range of clubs, and we hope to see as many children attending as possible.

The clubs that will be running are attached overleaf. Most clubs will start week commencing 10th September 2018, dates and details are clearly shown on the reverse of this page (excludes October half term from 29th October to 2nd November 2018).

As before, there is a £2 charge to attend each session, which is payable in advance. In order to reserve a place for your child, and to pay for the club, you must do this via the School Gateway App – the school office cannot accept cash payments for after school clubs.

For our sports clubs, we are using our new PE provider, Sports Plus Ltd. We are looking forward to the work they will be doing across our school.

You are able to book clubs from today.

Instructions for using the School Gateway App via Smartphone

- * Register using the mobile telephone number and email address which the school holds on record for you
- * You will receive a text message with a PIN number
- * Now log on as Existing User using the same email address and PIN number
- * Your child's name will appear (if you have more than one child, you will see all of your children's names)
- * Select the child you wish to book a club for and then select the correct club from the list
- * Click 'Make a Booking' and then select the session dates you wish to book for your child
- * Click the 'Book' button
- * Then click the 'Pay Now' button
- * You will be directed back to the clubs list page, click the club again that you wish to pay for.
- * Enter the amount payable for the number of sessions you have booked, click on the consent button and continue to the payment screen to enter your card details.

If a club is unable to go ahead as planned, you will be notified immediately, and staff will endeavor to arrange an alternative date.

Please note that you will have to pay for all sessions and if you miss a session, you will not be refunded.

If you have any questions, please contact the school office.

Miss J Bright

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