



Thursday 10th January 2019

Dear Parents and Carers,

I'm writing to inform you of the after-school clubs that will be running in the Spring term 2019. As always, we offer a wide range of clubs, and we hope to see as many children attending as possible.

The clubs that will be running are attached overleaf. Clubs will start week commencing 14th January 2019, dates and details are clearly shown on the reverse of this page (excludes February half term from 18th – 22nd February 2019).

As before, there is a £2 charge to attend each session, which is payable in advance. In order to reserve a place for your child, and to pay for the club, you must do this via the School Gateway App – the school office cannot accept cash payments for after school clubs.

You are able to book clubs from Friday 11th January.

To book onto school clubs for your child, please download the following app on your smartphone or tablet: School Gateway.

As long as the telephone number you input and your email address are the same as the ones held at school you should be able to log into the system and link to the school and your child's / Children's profile/s automatically.

Once into the system please select a club you wish to book your child on i.e. Breakfast Club

Select the "Make a booking" option; select the correct date click "book". Click the bar that reads "pay now" to take you through to the payment stage.

The deadline to book onto clubs is midnight the day BEFORE the club is due to take place.

CLUBS MUST BE BOOKED AND PAID FOR IN ADVANCE.

Your child will be refused entry to club and you will be called to collect your child if you have not booked and paid in advance, this is for legal reasons. If a club is unable to go ahead as planned, you will be notified immediately, and staff will endeavor to arrange an alternative date.

Please note that you will have to pay for all sessions and if you miss a session, you will not be refunded.

If you have any questions, please contact the school office.

Miss J Bright

BELIEVE TO ACHIEVE